

LaKSS STUDY LEAVE PROCESS 2024

Please note all applications should be made prospectively, all retrospective applications will be declined.

Trainee wishes to apply for a study leave course. Trainee checks LaKSS Study Leave List on PSP - <https://lasepgmdesupport.hee.nhs.uk/support/solutions/folders/7000047215>

Is the course on the [LaKSS Study Leave lists?](#)

Yes

On [LaKSS list](#) as **CURRICULUM MANDATED** or **CURRICULUM OPTIONAL**

Trainee discusses with Educational Supervisor for approval. Trainees should be meeting mandatory curriculum requirements before considering optional activities.

Educational Supervisor approves?

Yes

Educational Supervisor informs trainee of reason why not approved

