

Venue: The Doctors Mess, 1st Floor Lanesborough Wing

Name	Role
Rosy Wells (RW)	Guardian of Safe Working
Hannah Gardiner (HG)	Co-chair JDF
Claire Foran (CF)	Co-chair JDF
Ami Stokes (AS)	BMA Rep
Nick Gosling (NG)	Associate Director of Education
Chloe Mather (CM)	Medical Staffing
Blessy Kanagaraj (BK)	Medical Staffing

Log No.	Item	Action & Lead	Due Date
1.	Welcome & Apologies		
	<ul style="list-style-type: none"> (RW) Welcomed those present and introductions 		
2.	Minutes of last meeting. Actions & Matters arising		
	<ul style="list-style-type: none"> More computers added to AMU and additional cordless phone Investigation took place into junior doctor's being advised not to exception report <ul style="list-style-type: none"> This is not acceptable and junior doctors should always exception report if required to stay late Foundation doctors prescribing on behalf of Physician Associates (PA) <ul style="list-style-type: none"> AMU consultants had a meeting, no policy written up yet BMA happy to receive any additional information on the matter Education Committee has published a paper by Michaela Carey (lead PA for the trust) around the governance of PA's 	<p>Obtain a copy of paper published by Michaela</p> <p>RW</p> <p>Junior doctor survey about working with PAs</p> <p>CF</p>	<p>March JDF</p> <p>March JDF for update only</p>
3.	GOSW Updates (RW)		
	<ul style="list-style-type: none"> RW has been in contact with Anaesthetic Juniors about rota staffing issues raised in last meeting 	Ongoing monitoring of situation	

	<ul style="list-style-type: none"> - Things have improved and long-term plans are being made e.g having fellows supported through Caesar • Increase in exception reports over the winter period - Less reports from LED's 	in anaesthetics RW	
4.	BMA LNC / IRO updates (AS)		
	<ul style="list-style-type: none"> • Heading for a third rebalot for junior doctor Industrial Action - This will be live from the 7th of February to the 20th of March - Still currently waiting for secretary of state to fulfil commitment to of talking to the unions - In the next few days, we will know whether the consultants have settled their dispute 		
5.	DME updates		
	<ul style="list-style-type: none"> • No Updates 		
6.	Wellbeing Staff		
	<ul style="list-style-type: none"> • Unable to attend today, apologies sent 		
7.	Facilities & Fatigue Charter Update		
	<ul style="list-style-type: none"> • Furniture orders in progress and should be received shortly • 18 applications for the remaining F&F charter funds have been placed - Meeting will take place with how to distribute the money fairly 	Meeting to discuss distribution of funds Feb 2024 RW, CF, HG Update next JDF	
9.	JDF Structure: Reps, Dates & Attendance		
	<ul style="list-style-type: none"> • Helpful if people suggest dates for JDF that they can make 		
10.	AOB		
	<ul style="list-style-type: none"> • 25% of people don't get a lunch everyday and 20% of people don't leave on time everyday - This is not acceptable, please expectation report so that we can monitor this • Breastfeeding room not being open 24 hours, making it difficult for those on call or on nights • IMT issues around study days and self-development days - Please raise this with your educational supervisors, and then with the Department of Education • Urology departmental issues regarding locum rates for non-residency night shifts and junior staffing levels - (RW) advised juniors to complete exception reports and reminded of importance of having evidence of instances - If you do not know your Allocate account details for exception reporting, please email GOSW and account details will be sent 	RW will investigate this RW will speak with juniors and department	Next JDF Next JDF

Next Forum: Located in Junior Doctor's Mess March 20th, 2024, 12.30pm	
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