

## Trust Board Meeting in Public – Agenda

Date and Time: Thursday 27 January 2022, 09:00 – 10:55

Venue: MS Teams

Time	Item	Subject	Lead	Action	Format
<b>1.0 OPENING ADMINISTRATION</b>					
09:00	1.1	Welcome and apologies	Chairman	Note	Verbal
	1.2	Declarations of interest	All	Assure	Verbal
	1.3	Minutes of meeting held on 25 November 2022	Chairman	Approve	Report
	1.4	Action log and matters arising	All	Review	Report
09:05	1.5	Chief Executive Officer's Update	CEO	Inform	Verbal
<b>2.0 CARE</b>					
09:15	2.1	Quality and Safety Committee Report	Committee Chair	Assure	Report
09:25	2.2	Covid-19 and Operational Update*	CNO, CMO, COO	Assure	Report
09:40	2.3	Integrated Quality and Performance Report*	COO	Assure	Report
<b>3.0 CULTURE</b>					
09:55	3.1	Workforce and Education Committee Report	Committee Chair	Assure	Report
10:05	3.2	Vaccination as a Condition of Deployment	CPO	Assure	Report
<b>4.0 COLLABORATION</b>					
10:15	4.1	Finance and Investment Committee Report	Committee Chair	Assure	Report
10:25	4.2	Finance Report (Month 9)*	CFO	Note	Report
10:35	4.3	Emergency Preparedness, Resilience and Response Assurance Report*	COO	Assure	Report
10:45	4.4	Board Assurance Framework Q3 Report	CCAO	Review	Report
10:55	4.5	Changes to Executive Membership of Committees	CCAO	Approve	Report
11:00	4.6	Trust Non-Executive Director Lead Roles	CCAO	Approve	Report
<b>5.0 CLOSING ADMINISTRATION</b>					
11:05	5.1	Questions from Governors and Public	All	Note	Verbal
	5.2	Any new risks or issues identified	All	Note	
	5.3	Any Other Business	All	Note	
	5.4	Draft Agenda for Next Meeting	Chairman	Note	Report
11:10	<b>CLOSE</b>				

Date of Next Meeting: Thursday 31 March 2022, via MS Teams

*\*These reports were reviewed, discussed and endorsed by the relevant Board Committees and the Committee provided an assurance overview in the reports to the Board.*

## Trust Board Purpose, Meetings and Membership

<b>Trust Board Purpose:</b>	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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Membership and Attendees		
Members	Designation	Abbreviation
Gillian Norton	Chairman	Chairman
Jacqueline Totterdell	Group Chief Executive Officer	GCEO
Ann Beasley	Non-Executive Director/Vice Chairman	AB
Robert Bleasdale	Chief Nurse & Director of Infection, Prevention & Control	CN
Anne Brierley	Chief Operating Officer	COO
Stephen Collier	Non-Executive Director	SC
Paul da Gama	Chief People Officer	CPO
Andrew Grimshaw	Chief Finance Officer and Deputy Chief Executive Officer	CFO
Jenny Higham	Non-Executive Director (St George's University Representative)	JH
Richard Jennings	Chief Medical Officer	CMO
Stephen Jones	Chief Corporate Affairs Officer	CCAO
Peter Kane	Non-Executive Director	PKa
Dame Parveen Kumar	Non-Executive Director	PKu
Pui-Ling Li	Associate Non-Executive Director	PLL
Tim Wright	Non-Executive Director	TW
<b>In Attendance</b>		
Geoff Stokes	Head of Corporate Governance (minutes)	HoCG
<b>Apologies</b>		
<b>Quorum:</b>	<i>The quorum of this meeting is a third of the voting members of the Board which must include one non-executive director and one executive director.</i>	

***\*These reports were reviewed, discussed and endorsed by the relevant Board Committees and the Committee provided an assurance overview in the reports to the Board.***