

Trust Board Meeting (Part 1) Agenda

Date and Time: Thursday, 29 July 2021, 09:00-11:45

Venue: MS Teams

Time	Item	Subject	Lead	Action	Format
1.0 OPENING ADMINISTRATION					
09:00	1.1	Welcome and apologies	Chairman	Note	Oral
	1.2	Declarations of interest	All	Assure	Oral
	1.3	Minutes of meeting – 27 May 2021	Chairman	Approve	Report
	1.4	Action log and matters arising	All	Review	Report
09:05	1.5	Chief Executive Officer's Report	CEO	Inform	Report
2.0 CARE					
09:15	2.1	Quality and Safety Committee Report	Committee Chair	Assure	Report
	2.1.1	Complaints Annual Report*	CN	Assure	Report
	2.1.2	Safeguarding Annual Reports (Adults and Children)*	CN	Assure	Report
09:30	2.2	Integrated Quality and Performance Report*	COO	Assure	Report
09:45	2.3	Covid-19 & Surge Planning*	COO/CMO/ CN	Assure	Report
3.0 CULTURE					
09:55	3.1	Workforce and Education Committee Report	Committee Chair	Assure	Report
10:05	3.2	Freedom to Speak Up Q1 (2020/21) Report*	FTSUG	Assure	Report
4.0 COLLABORATION					
10:15	4.1	Audit Committee Report	Committee Chair	Assure	Report
10:25	4.2	Finance and Investment Committee Report	Committee Chair	Assure	Report
10:35	4.3	Finance Report (Month 3)*	CFO	Update	Report
10:45	4.4	Estates Strategy and Green Plan*	CFO	Approve	Report
11:00	4.5	Horizon Scanning Report:		Assure	Report
	4.5.1	Emerging Policy, Regulatory, Statutory and Governance Issues	CCAO		
	4.5.2	Strategic Local and Regional Issues	CSO		
11:10	4.6	Board Assurance Framework Q1 (2021/22) Review	CCAO	Endorse	Report
5.0 CLOSING ADMINISTRATION					
11:20	5.1	Questions from Governors and the Public	Chairman	Note	Oral
	5.2	Any new risks or issues identified	All	Note	
	5.3	Any Other Business		Note	
11:30	5.4	Patient / Staff Story	CN	Note	Oral
11:45	CLOSE				

Thursday 30 September 2021, 09:00-12:00 via MS Teams

Trust Board Purpose, Meetings and Membership

Trust Board Purpose:	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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Membership and In Attendance Attendees		
Members	Designation	Abbreviation
Gillian Norton	Chairman	Chairman
Jacqueline Totterdell	Chief Executive Officer	CEO
Ann Beasley	Non-Executive Director/Vice Chairman	NED
Elizabeth Bishop	Non-Executive Director	NED
Stephen Collier	Non-Executive Director	NED
Jenny Higham	Non-Executive Director (St George's University Representative)	NED
Dame Parveen Kumar	Non-Executive Director	NED
Pui-Ling Li	Associate Non-Executive Director	ANED
Tim Wright	Non-Executive Director	NED
Andrew Grimshaw	Chief Finance Officer and Deputy Chief Executive Officer	CFO/DCEO
Robert Bleasdale	Acting Chief Nurse & Director of Infection, Prevention & Control	ACN
Richard Jennings	Chief Medical Officer	CMO
In Attendance		
Anne Brierley	Chief Operating Officer	COO
Paul da Gama	Chief People Officer	CPO
Stephen Jones	Chief Corporate Affairs Officer	CCAO
Suzanne Marsello	Chief Strategy Officer	CSO
Secretariat		
Tamara Croud	Head of Corporate Governance/Board Secretary	HOCG-BS
Apologies		
	None	
Quorum:		
	<i>The quorum of this meeting is a third of the voting members of the Board which must include one non-executive director and one executive director.</i>	