## Referring & Booking into TEL Clinical Pharmacology & Polypharmacy Clinic @ St George's University Hospital - RJ7:

### 1. Search for a patient

In the patient tab on the referring clinician role search by NHS Number by selecting the NHS Number radio button & enter the patient NHSN into the given fields.

Hit "search" to search against the PDS & then "**refer/advice**" to proceed with the appointment booking.

NHS	e-Referral	Service								Help	🖂 Alerts	🐣 McGraw, E	Bradley 🔻
Patient	Worklists	Directory of Services	Enquiries	Reports	Alerts								
Search By NHS Number	() NHS 999	Number 007 2022		N		O Demograph	lics					☆	Clear Search
Name: NHS Number: Date of Birth: Age: Gender:		XXTESTPATIENTKAPMTES 090 007 2922 21/04/1980 41 years Female	T, Nic-donotuse Testing (M	rs)	Telephone Email	Mobile Primary Home		0256595422 test@stgeorges.nhs.uk	Address:	St George's Hospital, Bl LONDON SW17 0QT	ackshaw Road		Refer/Advice
Patient Activi Show All Non-A Last Refresh: 22-N Refresh List Prin	ity List - Displaying rchived Referrals Mar-2022 14:28 nt List View Archive	patient activity within the last 18 mor	nths only.									~	
UBRN		Requested Date/Time	A	lppointment	Referred By		Category	Referral Type	Clinical Information Last Updated			Clinical Context	
0003 8180 9815		15-Mar-2022 14:34	-		MCGRAW, Brade	ey	Unbooked	Referral	15-Mar-2022 14:50			2WW/2WW Haematology	
0003 8169 6734		14-Mar-2022 12:20	2	3-Mar-2022 13:30	MCGRAW, Bradi	еу	Future	Referral	14-Mar-2022 12:21			2WW/2WW Lower GI	
0003 8169 3248		14-Mar-2022 12:02	-		MCGRAW, Bradi	ey	Cancelled	Referral	14-Mar-2022 12:02			2WW/2WW Skin	
0003 8168 8502		19-Oct-2021 15:46	-		STG-ERSTESTC stcard-ab	ey ARD-AB, Stg-erste	Cancelled	Referral	14-Mar-2022 11:40 19-Oct-2021 15:48			2WW/2WW Orology 2WW/2WW Gynaecology	
0003 6959 3293		12-Aug-2021 14:52	-		STG-ERSTESTC stcard-ab	ARD-AB, Stg-erste	Cancelled	Referral	12-Aug-2021 14:53			Gynaecology/Not Otherwise Spe	cified
0003 6921 1665		05-Aug-2021 15:34	-		STG-ERSTESTC stcard-ab	ARD-AB, Stg-erste	Cancelled	Referral	05-Aug-2021 15:35			Gynaecology/Not Otherwise Spe	ecified

### 2. Set the type of referral & search for services

To begin the booking process you must enter at least one of the following mandatory search criteria. You can use one or any combination of these three search criteria to find the polypharmacy service(s)

- a. Set the request type to either referral for an appointment booking or advice for A&G
- b. Select a priority between routine or urgent
- c. Clinical Term click the ellipsis next to the clinical term filed to search by clinical term. Enter the appropriate clinical term and select the search button. Select term from the results; click the add button & then click the done button

or

d. Specialty & Clinic type – Our clinical pharmacology service(s) can be found under the **Specialty General Medicine** on the drop down list & also **General medicine** on the **clinic type** drop down list.

#### Or/and

e. Named Clinician – Polypharmacy can be found by the name of our lead clinical pharmacologist Daniel Burrage under this field

Once the mandatory fields have been completed select the **Search All** button to search for services.

e-Referral Servi	e	Help	✓ Alerts	📤 McGraw, Bradle
UBRN: 0003 8225 5194	Patient:         XXTESTPATIENTKAPMTEST, Nic-donotuse Testing (Mrs)         Gender:         Female         41 years (21-Apr-1980)			
Service Search Cr search By *Request Type				
Enter one or more of the following fields. Enterin	information in more than one row may reduce the services returned.			
Specialty General Medicine	Clinic Type General Medicine			
Named Clinician <b>0</b>				
Refine Your Search With	ce within miles of Postcode 🔽 SW17 0QT			
Indicative Wait Time Le	Days			
Organisation or	te Name			
Age and Gender Appropriate Ser	ces Only 🗹			
Additional Options	Sort By Distance			
Referring Information				
Initial Referring Clinician/Or Commissioning Or	anisation MCGRAW, Bradley / ST GEORGE'S UNIVERSITY HOSPITALS NHS FOUNDATION TRUST anisation SOUTH WEST LONDON HEALTH & CARE PARTNERSHIP (STP)			



### 3. Pick the service that you require

Note - St George's currently only has a telephone/video appointment type available for Polypharmacy, so the service will show "Telephone/video" in the location field on the service selection screen. You can also use the Group by filter at the top left of the search results to group by organisations.

Tick the box next to our polypharmacy service and either select **request** or **appointment search** at the bottom right of the screen. Appointment search will show you a list of available appointments in secondary care that can be booked into, while request will keep the appointment request on the referrer worklist until patient or practice administrator book an appointment through eRS.

- 1. Option 1: Request an appointment the request will remain on the referrer worklists in an unbooked state until practice admin or patient books an appointment through eRS
- 2. Option 2, preferred search for appointments

Standard service selection results:

Compare Services

#### e 41 years (21-Apr-1980)

### **Service Selection**

Service Search Criteria

Displaying 99 of 100+ matching services. Please refine your search criteria if you cannot find the services you require.

Group By: None 🗸

✓ (Results returned: 99)

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iele <b>ct</b>	Miles Appointment Type	Service Name	Indicative Appointment Wait ()	Indicative Treatment Wait 0	Directly Bookable	Referrer Alert	Link to NHS Choices	Location
1	0 Telephone/Video	TEL Clinical Pharmacology & Polypharmacy Clinic @ St George's University Hospital - RJ7	8 Days	19 weeks	Yes		0	Telephone/Video
]	3 First outpatient	Adult General Medicine @ Croydon University Hospital-RJ8	10 Days	16 weeks	Yes		0	CROYDON UNIVERSITY HOSPITAL
	3 First outpatient	Lipid Clinic (Kingston Consultants) @ Queen Mary's Hospital - RJ7	Limited Availability	19 weeks	Yes	0	0	ST GEORGES AT QUEEN MARY'S HOSPITAL
]	3 First outpatient	Renal Medicine Service @ Croydon University Hospital-RJ8	Limited Availability	16 weeks	Yes		0	CROYDON UNIVERSITY HOSPITAL
	5 Assessment Service	Assessment Service (CAS) - Chronic Fatigue (Sutton) - DO NOT ATTEND THIS ASSESSMENT APPOINTMENT	10 Days	21 weeks	Yes	0	0	SUTTON HOSPITAL
	5 First outpatient	General Medicine, St Thomas' site-General Medicine-Guy's & St Thomas'-RJ1	Limited Availability	21 weeks	Yes	0	0	ST THOMAS' HOSPITAL
	5 First outpatient	Post ICU Recovery Clinic Service - Guys' & St Thomas' NHS Trust - RJI	Limited Availability	21 weeks	Yes	0	0	ST THOMAS' HOSPITAL
	5 First outpatient	Toxicology (Poisoning) Clinic- St Thomas's Site - Guy's & St Thomas' - RJ1	Limited Availability	21 weeks	Yes	0	0	ST THOMAS' HOSPITAL
	6 First outpatient	Acute General Medicine - General Medicine Dept - UCLH - RRV	14 Days	23 weeks	Yes		0	UNIVERSITY COLLEGE HOSPITAL
	6 First outpatient	Clinical Pharmacology and General Medicine - General Medicine Dept - UCLH - RRV	56 Days	23 weeks	Yes		0	UNIVERSITY COLLEGE HOSPITAL
Send for Triage	6 Triage Service	GeneralMedicinejAdult general TRIAGEJSt Mary's Imperial NHS Trust  RYJ	N/A	27 weeks	N/A	0	0	ST MARY'S HOSPITAL (HQ)
	6 First outpatient	General Medicine, Guy's site-General Medicine-Guy's & St Thomas'-RJ1	Limited Availability	21 weeks	Yes	0	0	GUY'S HOSPITAL
	9 First outpatient	General Medicine - Ealing Hospital - R1K	Limited Availability		Yes		0	EALING HOSPITAL
Send for Triage	12 Triage Service	CHMS Referral Support Service Crawley	N/A		N/A	0	0	GP SERVICES-CRAWLEY HUB
Send for Triage	12 Triage Service	CHMS Referral Support Service Horsham	N/A		N/A	0	0	GP SERVICES - HORSHAM AND MID SUSSEX HUB
]	12 First outpatient	General Medicine - Northwick Park Hospital - R1K	Limited Availability		Yes		0	NORTHWICK PARK HOSPITAL
Send for Triage	13 Triage Service	Referral Support Service East Surrey CCG - TRAINED PRACTICES ONLY	N/A		N/A	0	0	TANDRIDGE DISTRICT COUNCIL OFFICES
]	15 First outpatient	General Medicine (Dr Kavitha Lakshmipathy )-Dorking Healthcare-NNE02	9 Days	15 weeks	Yes		0	DORKING GENERAL HOSPITAL
]	15 First outpatient	General Medicine (Dr Puneet Kakar)-Dorking Healthcare-NNE02	Limited Availability	15 weeks	Yes		0	DORKING GENERAL HOSPITAL
]	15 First outpatient	General Medicine (Dr Sunil Zachariah)-Dorking Healthcare-NNE02	51 Days	15 weeks	Yes		0	DORKING GENERAL HOSPITAL

Cancel Search Criteria Appointment Search Request

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Service selection using the Group by, organisation option

<b>NHS</b> e-Referral Servi	ce						Help	🖂 Alerts	🐣 McGraw, Bradley
Patient: <u>•</u> XXTESTPATIENTKAP	MTEST, Nic-donotuse Testing (Mrs)	Gender: Female	41 years (21-Apr-1980)						
Service Selection									
Service Search Criteria									
Displaying 99 of 100+ matching services. Please refine	your search criteria if you cannot find the services you require.								
Group By: Organisation	Compare Set	rvices							
✓ ST GEORGE'S UNIVERSITY HOSPITALS NHS F	OUNDATION TRUST (Results returned: 2)								
Select Miles Appointment Type	Service Name		Indicative Appointment Wait ()	Indicative Treatment Wait ()	Directly Bookable	Referrer Alert	Link to NHS Cho	ices Location	
0 Telephone/Video	TEL Clinical Pharmacology & Polypharmacy Clinic @ St George	's University Hospital - RJ7	8 Days	19 weeks	Yes		0	Telephone/Video	
3 First outpatient	Lipid Clinic (Kingston Consultants) @ Queen Mary's Hospital - R	J7	Limited Availability	19 weeks	Yes	0	0	ST GEORGES AT	QUEEN MARY'S HOSPITAL
VINIVERSITY COLLEGE LONDON HOSPITALS N     LONDON NORTH WEST UNIVERSITY HEALTHC     NH\$ SURREY HEARTLANDS CCG (Results retu     NORKING HEALTHCARE LIMITED (DHC) (Result     ASHFORD AND ST PETER'S HOSPITALS NHS F     DARTFORD AND GRAVESHAM NHS TRUST (Re     THE PRINCESS ALEXANDRA HOSPITAL NHS T	HS FOUNDATION TRUST (Results returned: 2) ARE NHS TRUST (Results returned: 2) med: 1) ts returned: 3) OUNDATION TRUST (Results returned: 1) sults returned: 1) RUST (Results returned: 1)								
> MID AND SOUTH ESSEX NHS FOUNDATION TR > UNIVERSITY HOSPITALS SUSSEX NHS FOUNDA	UST (Results returned: 4) ATION TRUST (Results returned: 1)								
> NHS WEST SUSSEX CCG (Results returned: 5)									
MILTON KEYNES UNIVERSITY HOSPITAL NHS	FOUNDATION TRUST (Results returned: 1)								
BEDFORD HOSPITAL NHS TRUST (Results retu	rned: 1)								
CAMBRIDGE UNIVERSITY HOSPITALS NHS FOR	UNDATION TRUST (Results returned: 2)								
SEAST SUFFOLK AND NORTH ESSEX NHS FOUN	IDATION TRUST (Results returned: 3)							Ormal	
								Cancel	Search Criteria Appointment Search
									$\mathbf{x}$

## 4. Check the Review Referral criteria

Once you've verified that your referral meets all these criteria select **Continue with selected services** to continue.

			Review Referral Criteria		
Please ch	eck that the following referral criteria meet the requirements	of your patient. If not de-select the service.			
Select	Service Name	Referrer Alert	Exclusions	Conditions Treated	Suggested Investigation
	TEL Clinical Pharmacology & Polypharmacy Clinic @ St George's University Hospital - RJ7		Patients with predominant single organ disease that would be better managed by an organ-based specialty	Polypharmacy (8 or more medicines), multimorbidity, adverse drug reactions, drug-drug or drug-disease interactions, patient concerns about their medicines, problems with adherence, personalised medicine	Serum biochemistry including magnesium, fasting lipids and glucose, HbA1c, urine albumin:creatinine ratio, full blood count Other investigations on an individual patient basis
					~
				Cance	Back with selected services Continue with selected services



### 5. Option 2, preferred – search for appointments

- a. Defer to provider if no slots available
- b. Request an appointment request will not be passed to secondary care until an appointment is booked
- c. Book appointment preferred

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Select an appointment from the list of available appointments & select **Book.** Check the appointment details and then select **Submit** 

	e-Referral Service						Help	☑ Alerts	🐣 McGraw, Brad	ley 🔻
atien	t: 👻 XXTESTPATIENTKAPMTEST, Ni	c-donotuse Testing (Mrs)	Gender: Female	41 years (21-Apr-1980)						
Ар	pointment Search									
Referr	al Information									
Initial Re	erring Clinician: MCGRAW, Bradley		Commissioning	Organisation: SOUTH WEST LONDON HEALTH & CARE PARTH	IERSHIP (STP)	Initial Referring Organisation: ST GE	RGE'S UNIVERSITY H	OSPITALS NHS FOUNDATE	ON TRUST	
Selector	Service/s) Either									
General	Service(a) i mer									
Compa	e dervices									
Select	Miles Appointment Type Service	Name	agrais University Hespital - P 17	Indicative Appointment Wart C	10 Indicative Treatment Wart 0	Directly Bookable	Referrer Alert	Link to NHS Cho	Telephone Video	
	o respicierviceo recom	car maniacology a rolyphaniacy clinic grat Ge	torge's oniversity hospital - N37	o Days	10 WEEKS	165	1	U	Telephonervideo	~
	ient Slot Filter									
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Cancel Service Selection Defer to Provider Request Book

<b>NHS</b> e-Referral Service		Help	🖂 Alerts	🔺 McGraw, Bradley 🔻
UBRN: 0003 8225 5194 Patient:	★ XXTESTPATIENTKAPMTEST, Nic-donotuse Testing (Mrs) Gender: Female 41 years (21-Apr-1980)			
Check these details before you submit				
UBRN	0003 8225 5194			
Appointment Date/Time	Wed 30-Mar-2022 14:10			
Duration	40 minutes			
Clinical Term	-			
Specialty	General Medicine			
Clinic Type	General Medicine			
Allocated Clinician	Baker, Emma			
Service Name	TEL Clinical Pharmacology & Polypharmacy Clinic @ St George's University Hospital - RJ7			
Organisation Type	NHS Trust			
Priority	Routine			
Referral Letter Outstanding, will add at a later time				
Submit				

### 6. Add referral letter

At the Appointment summary screen (or request summary screen if not booking) there is a button to Add referral letter. Click this button to upload & attach any referral letters or documentation onto the eRS request.

Select Add attachment on the Add Referral Letter screen to browse files & add documentation to the request. Once all documents have been added select submit at the bottom right of the screen.

<b>NHS</b> e-Referral Serv	ce		Help	🖂 Alerts	🐣 McGraw, Bradley 🔫
UBRN: 0003 8225 5194	Patient:    XXTESTPATIENTKAPMTEST, Nic-donotuse Testing (Mrs) Gene	Female 41 years (21-Apr-1980)			

# **Appointment Summary**

Appointment Details	Appointment details	
	The appointment has been been been been been been been bee	oked successfully
	UBRN Created Date	Tue 22-Mar-2022 15:09
	UBRN	0003 8225 5194
	Appointment Date/Time	Wed 30-Mar-2022 14:10
	Duration	40 minutes
	Clinical Term	
	Note to Patient	This is a Telephone/Video appointment - Please see the appointment instructions below for further details.
	Service Name	TEL Clinical Pharmacology & Polypharmacy Clinic @ St George's University Hospital - RJ7
	Specialty	General Medicine
	Clinic Type	General Medicine
	Allocated Clinician	BAKER, Emma (Professor)
	Priority	Routine
	Appointment Instructions	This is a Telephone appointment. Please do not physically attend this appointment at St George's University Hospitals NHS Foundation Trust.
		You will be required to present for a telephone consultation on the date and time stated above.
		If you find that you are unable to hold your appointment at this time, please let us know immediately by contacting us on the above telephone number. This means the appointment slot will not be wasted as we can offer it to someone else. We can then also arrange another time with you.
		Please note, if you fail to attend your appointment, a new appointment will not automatically be given and you may need to return to your GP to be referred again with a new referral letter.
		Unless we contact you again, please ensure that you are available at the time mentioned above.
		Where do I go to attend my appointment?
		You will attend by telephone. More detailed instructions will be sent from the Trust by post.
$\sim$		Print Update Person Add Additional Requirements Add Referral Letter Close
		$\bigstar$

e-Referral Service	æ			Help	🖂 Alerts	👌 McGraw, Bradley 🔻
UBRN: 0003 8225 5194	Patient:   XXTESTPATIENTKAPMTEST, Nic-donotuse Testing (Mrs)	Gender: Female	41 years (21-Apr-1980)			
Add Referral Lett	er					
Name Organisation Name Organisation Address	MCGRAW, Bradley (Mr) ST GEORGE'S UNIVERSITY HOSPITALS NHS FOUNDATION TRUST ST GEORGE'S HOSPITAL BLACKSHAW ROAD TONDON England SW17 DQT					
Organisation Phone	020 8672 1255					
Referral Attachments Add Attachment	kounne					
File Name None Found	File Description					Remove

Cancel Submit

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