

Trust Board Meeting (Part 1) Agenda

Date and Time: Thursday 26 November 2020, 09:00-11:30

Venue: MS Teams

Time	Item	Subject	Lead	Action	Format
1.0 OPENING ADMINISTRATION					
09:00	1.1	Welcome and apologies	Chairman	Note	Oral
	1.2	Declarations of interest	All	Assure	Oral
	1.3	Minutes of meeting – 24 September 2020	Chairman	Approve	Report
	1.4	Action log and matters arising	All	Review	Report
09:05	1.5	Chief Executive Officer's Report	Chief Executive	Inform	Report
2.0 CARE					
09:15	2.1	Quality and Safety Committee Report	Committee Chairman	Assure	Report
	2.1.1	<i>Infection Prevention & Control Annual Report (Reviewed by Quality & Safety Committee)</i>	Chief Nurse & DPIC	Assure	Report
	2.1.2	<i>Seven Day Services (Reviewed by Quality & Safety Committee)</i>	Chief Medical Officer	Approve	Report
	2.1.3	<i>Cardiac Surgery Q2 Report (Reviewed by Quality & Safety Committee)</i>	Chief Medical Officer	Assure	Report
09:30	2.2	Learning from Deaths Q2 Report & TARN Review Briefing Note (Reviewed by Quality & Safety Committee)	Chief Medical Officer / LfD Lead	Assure	Report
09:35	2.3	Integrated Quality and Performance Report (Reviewed by Finance & Investment Committee and Quality & Safety Committee)	Chief Operating Officer	Assure	Report
09:50	2.4	Sickle Cell Patient Experience in Emergency Department: Patient Story Update	Chief Nurse & DPIC	Assure	Report
3.0 CULTURE					
10:00	3.1	Workforce and Education Committee Report	Committee Chair	Assure	Report
	3.1.1	<i>Culture Programme: Diagnostics Findings</i>	Acting Chief People Officer (Culture)	Assure	Report
	3.1.2	<i>Diversity and Inclusion Report and Action Plan (Reviewed by Workforce & Education Committee)</i>	Acting Chief People Officer (Culture)	Assure	Report
10:10	3.2	Workforce Disability Equality Standards Annual Report (Reviewed by Workforce & Education Committee)	Acting Chief People Officer (Culture)	Approve	Report
10:15	3.3	Freedom to Speak Up Guardian Q2 Report (Reviewed by Workforce & Education Committee)	FTSU Guardian / Chief Corporate Affairs Officer	Assure	Report
10:25	3.4	Guardian of Safe Working Hours Q2 Report (Reviewed by Workforce & Education Committee)	Guardian Of Safe Working Hours/ Chief Medical Officer	Assure	Report
4.0 COLLABORATION					
10:35	4.1	Finance and Investment Committee Report	Committee Chair	Assure	Report

Time	Item	Subject	Lead	Action	Format
10:45	4.2	Finance Report (Month 7) <i>(Reviewed by Finance & Investment Committee)</i>	Chief Finance Officer	Update	Report
10:50	4.3	Audit Committee Report	Committee Chair	Assure	Report
11:00	4.4	St George's Charity (6 Month) Report	Chief Strategy Officer	Assure	Report
11:05	4.5	<i>Horizon Scanning Report:</i>			
	4.5.1	Emerging Policy, Regulatory, Statutory and Governance Issues	Chief Corporate Affairs Officer	Assure	Report
	4.5.2	Strategic-Local & Regional	Chief Strategy Officer	Assure	Report
5.0 CLOSING ADMINISTRATION					
11:10	5.1	Staff Story: Diversity and Inclusion	Acting Chief People Officer (Culture)	Inform	Oral
11:25	5.2	Questions from Governors and the Public	Chairman	Note	Oral
	5.3	Any new risks or issues identified	All	Note	
	5.4	Any Other Business		Note	
11:30	CLOSE				

Thursday, 28 January 2021, 09:00-12:00
MS Teams

Trust Board Purpose, Meetings and Membership

Trust Board Purpose:	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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Membership and In Attendance Attendees		
Members	Designation	Abbreviation
Gillian Norton	Chairman	Chairman
Jacqueline Totterdell	Chief Executive Officer	CEO
Ann Beasley	Non-Executive Director/Vice Chairman	NED
Elizabeth Bishop	Non-Executive Director	NED
Stephen Collier	Non-Executive Director	NED
Prof. Jenny Higham	Non-Executive Director (St George's University Representative)	NED
Dame Parveen Kumar	Non-Executive Director	NED
Pui-Ling Li	Associate Non-Executive Director	ANED
Tim Wright	Non-Executive Director	NED
Andrew Grimshaw	Chief Finance Officer and Deputy Chief Executive Officer	DCEO
Anne Breirly	Interim Chief Operating Officer	ICOO
Robert Bleasdale	Acting Chief Nurse & Director of Infection, Prevention & Control	ACN
Richard Jennings	Chief Medical Officer	CMO
In Attendance		
James Friend	Chief Transformation Officer	CTO
Stephen Jones	Chief Corporate Affairs Officer	CCAO
Suzanne Marsello	Chief Strategy Officer	CSO
Humaira Ashraf	Acting Chief People Officer (Culture & OD)	ACPO(C)
Elizabeth Nyawade	Acting Chief People Officer (Workforce)	ACPO(W)
Presenter		
Ahsar Wadoodi	Learning from Deaths Lead	LfDL
Secretariat		
Tamara Croud	Head of Corporate Governance/Board Secretary	HOCG-BS
Apologies		
Quorum:	<i>The quorum of this meeting is a third of the voting members of the Board which must include one non-executive director and one executive director.</i>	