

Guidance for completing the Medical Educator section on L2P appraisal system

Completing this section is mandatory for all named clinical and educational supervisors. This will log the evidence that the appraise will need to meet the GMC requirements of a medical educator and they will be able to produce their appraisals as evidence to maintain their status as an accredited trainer. The Trust will need to be able to produce a report which will detail all the Doctors who are declared as supervisors which is occasionally required by external bodies, so it is essential that this section is completed accurately.

Other Doctors may wish to complete this section especially if they anticipate that they may be a named supervisor in the future or have a significant supervisory role with any other staff groups.

It is particularly important that you answer yes to ALL the relevant roles and the number of hours that you are job planned to perform this duty. If you have a named role and you are not job planned for it please put 0 hrs in the relevant box.

Activities and results

This section enables the appraise to log activities against the seven GMC criteria for trainer recognition. This will enable them to log and reflect on the activities undertaken and to identify areas for their next PDP.

The table below gives some ideas about what activities the appraise might log against each domain. They should aim to log between 5 and 15 activities over a five year period. It is important to reflect on the impact that a selection of these activities have had on the appraise, the trainees and on the service. Good quality reflection is an essential part of being an effective trainer.

Karen Daly, Responsible Officer

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Example of relevant evidence	Framework area (please tick)						
	Ensuring safe and effective patient care through training	Establishing and maintaining an environment for learning	Teaching and facilitating learning	Enhancing learning through assessment	Supporting and monitoring educational progress	Guiding personal and professional development	Continuing professional development as an educator
	1	2	3	4	5	6	7
Courses attended or programmes undertaken including, face-to-face and online learning	✓	✓	✓	✓	✓	✓	✓
GMC trainee survey results or equivalent	✓	✓	✓	✓	✓	✓	
Feedback from patients about care received	✓						
Details of measures put in place to ensure supervision appropriate to trainee's competence and confidence	✓						
Trainee audits, examples of topics critically appraised by trainees	✓						
Examples of near miss/critical incident analysis	✓						
Other feedback from trainees from, for example, multi-source feedback tool		✓	✓	✓	✓	✓	
Evidence of recent initiatives to enhance the provision of learning opportunities			✓				
Details of learning programmes, study schedules, timetables for trainees and clinical teachers		✓	✓				
Feedback from colleagues		✓	✓				
Details of progs., study timetables for trainees indicating assessment modes, patterns, relevance			✓	✓			
Feedback from peers, e.g. relating to external examining or professional assessment				✓			
Examples of meetings, records of trainee progress					✓	✓	
Case studies of the management of a trainee in difficulty (anonymised)					✓		