

St George's Junior Doctors Forum Minutes
Thursday 24th July 2018 12:45-2pm
Venue: Room G.019.2nd Floor Grosvenor Wing

Present	Sunil Dasan (SD)	Guardian of Safe Working
	Claire Houghton (CH)	Medical Staffing
	Claire Low (CL)	Head of Medical Staffing
	Robert Bramwell (RB)	Medical Staffing
	Ami Stokes (AS)	BMA IRO
	Hannah Barham-Brown (HBB)	Deputy Chair JDF/FY2
	Emma Barrett (EB)	Medical Staffing
	Nicola Payne (NP)	AD - HEE
	Christina Coroyannakis	ST7 O&G
	Kathy Duong (KD)	LTFT Rep
	Francesca Kim	ST3 Urology
	Bernard Ho	Clinical Fellow Dermatology
	John Brooks	ST2 GP Trainee
	Alex Lai	ST2 GP Trainee
	Karen John-Pierre	Liaison Librarian
	Brian Kilpatrick	Mast Team
	Jonathan Round (JR)	DME SGH
	Daniel Pan (DP)	JDF Chair

Log No	Item	Action & Lead	Due Date
1	Welcome & Apologies (DP/SD)		
	<ul style="list-style-type: none"> SD welcomed those present and read apologies to the group. 		
2 & 3	Minutes of last meeting. Actions & Matters arising		
	<ul style="list-style-type: none"> Minutes agreed as correct record. MAST update–Business case to invest in TOTARA for offsite access. If approved need minimum 3 months to put into action, will update at next meeting. Rota Management being worked on and will be ready and in place for August 2018 Locum rates are to remain at the current rate with the exception of ED. This is to be escalated to NHSi Micro Trainees, have identified 29 breeches, fines to be levied. 	<p>Apologies</p> <p>CL completing this.</p>	<p>Next Forum</p> <p>Next forum</p>
4	Report from Guardian of Safe Working (SD)		
	<ul style="list-style-type: none"> Completed quarterly report , only 35 exception reports since April, 82% reduction. There have been 2 safety concerns in ENT and Senior Health both addressed and resolved. Investigated Micro Trainees, there are 29 breeches, a total of circa £44,000 in financial penalties to be issued to the department. Meeting today to discuss Doctors Mess. 	Update outcome of meeting at next JDF	Next Forum
5	Launch of Medical and Dental and GPLEO web pages		
	<ul style="list-style-type: none"> A tab now created on the St Georges website for information regarding GP / Education / Guardian of Safe Working/ Junior Doctor Forum To be launched at the Medical Induction on 1st August 2018. 	Launched on 01/08/18	
6	Update from Karen John-Pierre, St Georges Liaison Librarian		
	<ul style="list-style-type: none"> Informed all that the library is part of the university, however all at the trust have access to it and its facilities. This includes being able to borrow books, use computers, network printing, access ebooks, ejournals, etc.. Allows access to Off Site training programme and Clinical And Research Education Service (CARES) Increase awareness of the facilities the library have to have offer, increase communications to all. 		
7	Report from DME		
	<ul style="list-style-type: none"> Sent apologies, Concerns from forum that not seen a representative from Education for the majority of the forums this year. 	RB to liaise with	Next

	Would be good to have a rep moving forward.	education dept	forum
8	Speciality Lead for GP (NP)		
	<ul style="list-style-type: none"> Highlighted that HEE are currently very stretched Queries from Epsom and St Helier re rejected leave, same issue with ENT – to be addressed with department, as poor rota planning. Issues related to Indemnity for GP's, no further forward on who to use, GP's are unable to access the T&C's of each to make an informed decision. No support or costings given from HEE. No real information on FAQ's, big difference on price from MDU & MPS, is there any reimbursement? Concerned that a last minute decision will need to be made by GP's. One GP received email informed they would be reimbursed £300, others not had a response re costs, other no response at all. CL to contact John Spicer to escalated further. 	CL to feedback from JS meeting	
9	Medical Staffing & GP Leo		
	<ul style="list-style-type: none"> GP Trainees - 80% of all offers, work schedules etc sent out. Those left due to unconfirmed site/ practice, some offers still sent. In a much better place than last year, delays to due to waiting on information from HEE. F1 & F2 – all sent, and completed x 40 . Induction day 25th July. Others – 65% have been seen to complete all pre employment checks, Saturday clinics have been a success. Still a few data issues with HEE. Some delayed information coming directly from Doctor & not HEE. From 1st August – all Exception Reports will abide by the T&C's, no exceptions. The need to report any exceptions must be within 7 – 14 days, otherwise they will be rejected. 		
10	Speciality Trainee Feedback		
	<ul style="list-style-type: none"> Dermatology – Nothing to Report Urology / General Surgery - Only 7 out of 13 Doctors working over the last 2 months, due to Annual Leave, contract terminating early, Mat Leave etc. Causing issues in dept especially at night, unable to fill the posts, no cross cover possible. SD advised to exception report as a safety concern as will be immediately addressed. Currently no exception reports received. O&G – Few gap and lots of movement currently. However have full team from October. Using Medirota to assist, very time consuming, needs to be more efficient. ENT – Lost one CF, and 2 further are leaving in Sept. However rota more manageable at the moment as time for teaching/training each week. Improvements still need to be made. Neonates – Red for workload on GMC Survey and only 1 x exception report, SD to meet with dept to investigate further. 		

	<ul style="list-style-type: none"> ED – Was a safety concern, now staffing shortages addressed due to change to locum rates 		
11	GP Trainee Feedback		
	<ul style="list-style-type: none"> Issues relating to Indemnity addressed in Point 8. There are 80 undefined locations for the new starters, still awaiting to hear from HEE 	Update next forum	
12	LTFT Trainee Feedback		
	<ul style="list-style-type: none"> Email had been circulated, issues raised mainly with HEE. There is confusion over the correct process for LTFT, not receiving the right information 		
13	BMA Update		
	<ul style="list-style-type: none"> Facilities and Fatigue charter to be discussed with Harbhajan Brar. Announced today that DDRB to increase Medical & Dental Wages by 2% in October 2018, not backdated to April. 	Update next forum	
14	AOB & Next Meeting		
Next Meeting : Tuesday 25th September at 12:45 – 14:00 Room 2.019 2nd Floor Grosvenor Wing (Note: no JDF in August)			