

St George's Junior Doctors Forum Minutes
Thursday 20th March 2018 12:45-2pm
Venue: GV2.019, SGH

Present	Sunil Dasan (SD)	Guardian of Safe Working
	Daniel Pan (DP)	JDF Chair
	Claire Low (CL)	Head of Medical Staffing
	Emma Barrett (EB)	Medical Staffing
	Zoe Laker-Smith (ZLS)	Medical Staffing
	Robert Bramwell (RB)	Medical Staffing
	Ashley Harvey (AH)	Medical Staffing (GP team)
	Lilian Ugwumadu (LU)	ST7 O&G
	Hannah Barham-Brown (HBB)	Deputy Chair JDF/FY2
	Katie Hughes (KH)	FY2
	Elizabeth Woohon (EW)	FY2 Rep
	Tobias Mitchel (TM)	Paeds SpR
	Jonah Powell-Tuck (JPT)	ST7 ICU
	F Patu (FP)	AMU SpR
	Alexa Escudeo (AE)	AMU SpR
	Gayathri Rajasooriar (GR)	SLGPTL/GP rep
	Veni Pswavayi (VP)	GP Associate Dean
	Farviz Sorooshian (PS)	MESS President/FY1
	Ana Silva Ferreira (ASF)	MESS President/FY1
	Emma Gabbon (EG)	FY1 Rep
	Shoshana Krasner-Macleod	FY1 Rep
	Alice Young (AY)	FY1 Social Sec
	Alex Lai (AL)	GPST 2 EM
Megan Carr (MC)	ST4 O&G	
Apologies	Farida Ali (FA)	LNC chair
	Serena Haywood (SH)	Paeds Consultant
	Jonathan Round (JR)	DME SGH
	Kathy Duong (KD)	LTFT Rep
	Ami Stokes (AS)	BMA IRO
	Judy Roberts (JR)	AD GP Training SW London

Log No	Item	Action & Lead	Due Date
1	Welcome & Apologies (DP/SD)		
	<ul style="list-style-type: none"> DP/SD welcomed those present and read apologies to the group. 		
2 & 3	Minutes of last meeting. Actions & Matters arising		
	<ul style="list-style-type: none"> Minutes agreed as correct record. Most actions were addressed. KD was not present so action regarding LTFT communication will be brought forward BK was not present to give an update on TOTARA not being available externally to trainees. 	KD to draft communication and liaise with Medical Staffing. BK to give update on TOTARA	Next Forum Next Forum
4	GP trainee feedback (GR)		
	<ul style="list-style-type: none"> Details of GP shared parental leave is included in the policy Trainees (Bexley & Sidcup) are receiving work schedules from the Practice that are not vetted by the LEO GP e-portfolio – vague guidance coming from the Royal College but the recommendation is to carry on. Exception Report for GP Trainees – x5 ER from Practice, few from others. Some difficulties with trainees reporting at own Trust Generic work schedules sent to Practice trainees and Practice arranges work patterns Some GP trainees are reluctant to ER due to the close working relationship with supervisors. 		
5	Medical Staffing Report (ZLS)		
	<ul style="list-style-type: none"> May and June rotations have come through Finalising some February contracts, working on March contracts and some April contracts are being sent out. Foundation rotation data to be released earlier than the standard 12 weeks 		
6	Report from GP LEO and Medical Staffing (EB)		
	<ul style="list-style-type: none"> On track for April with a few last minute changes from HEE Recent communications sent to GPs with useful information – GPs encouraged to read the information Next year's rotation requested from HEE in advance to get a head start 		
7	SGH specialty trainee feedback – (All trainees)		
	<u>O & G</u> <ul style="list-style-type: none"> Trainees are encouraged to ER, not many reports from O & G as trainees appear happy within the department CF and TDs encouraged to diary card X3 doctors starting in April, rotas and induction information have been sent out HEE visit in May to O & G 		

	<ul style="list-style-type: none"> • Workforce planning – no gaps • ST6-7s need special training sessions per week • ST3-5s not gaining enough Gynae experience – department is working on resolving this issue <p><u>Medicine</u></p> <ul style="list-style-type: none"> • Gaps on the rota for nights and weekends • Rota work schedule is different to rota issued by the department • Good feedback from nurses due to additional SHOs on the wards, quicker response time • Issue with getting study leave reimbursed – PGME to address this problem <p><u>Infectious Diseases</u></p> <ul style="list-style-type: none"> • Trainees have the same study days (CMTs & Registrars) department needs to improve the communication <p><u>Emergency Medicine</u></p> <ul style="list-style-type: none"> • Trainees have not been given time back in lieu for bank holidays worked. The advice is to discuss this issue at the LFGs • SpRs are missing teaching opportunities <p><u>Renal Transplant</u></p> <ul style="list-style-type: none"> • Rota issue has been resolved. NROC estimated time increased from 2 to 6 hours as a result of effective Exception Reporting <p><u>FY1s</u></p> <ul style="list-style-type: none"> • FY1s are experiencing difficulties getting their work signed off by TPDs/Consultants. The advice is to catch these consultants after the ward rounds OR discuss at LFGs <p><u>Paediatrics</u></p> <ul style="list-style-type: none"> • New rotation in March – well staffed rotas. There are x2 gaps on the senior rota and potentially another gap in the next few months. Trainees encouraged to ER <p><u>ITU</u></p> <ul style="list-style-type: none"> • Trainees are happy overall, no major issues. Swaps can sometimes be an issue. 		
8	Report from Guardian of Safe Working (SD)		
	<ul style="list-style-type: none"> • Renal Transplant rota issues resolved • General Surgery ERs have declined but more issues envisaged from April • ENT safety concerns raised by trainees. Some due to bad planning by the department i.e. x2 trainees granted leave 		

	<ul style="list-style-type: none"> at the same time LTFT trainees – each Trust should have an LTFT champion 		
9	BMA/LNC update (HBB)		
	<ul style="list-style-type: none"> Please discuss any issues with HBB/if you have any questions LNC – Agreement in place to review Trust Doctor/Clinical Fellow contracts to have similar rights to trainees i.e. access to Exception Reports. Locuming – Junior Doctors must offer time to an NHS Staff bank and not necessarily to one in their Trust. Trusts encouraged to sign up to – Facilities and Fatigue Charter (Drs not getting enough rest post a night shift) 		
10	Fine monies feedback (SD)		
	<ul style="list-style-type: none"> Fine money to be invested in Drs MESS SD discussed with Estates and Facilities and they will get a capital projects manager assigned Suggestions made to purchase a water cooler, reclining chairs, and general maintenance of the MESS Some felt the fine money should not be spent on maintenance of the MESS as it's the responsibility of Estates and Facilities to maintain and repair 	CL to email one of the managers in Estates and Facilities regarding the maintenance	TBC
11	AOB		
	<ul style="list-style-type: none"> LTFT pilot for Emergency Medicine – Locums restricted when on pilot so seeking to scrap the pilot due to it being abused Medi Rota – Andy Rhodes (Medical Director) is now leading on this as the previous person in charge has now moved on. 	SD to gather more information on pilot to share HB (HR Director) is yet to provide an updated on “rest overnight” for JDs	Next forum TBC
12	Next Meeting		
	<ul style="list-style-type: none"> Next Meeting: 26th April 2018 12:45 – 14:00 – The Rose Centre Seminar Room, Perimeter Road (opposite SGUL's main entrance) 		