

St George's Junior Doctors Forum

Tuesday 22th August 2017 12:45-1400

Venue: GV2.019, SGH

Present	Ami Stokes	BMA Rep
	Sunil Dasan (SD)	Guardian of Safe Working
	Zoe Laker-Smith	Medical Staffing
	Judy Roberts	GP Lead
	Emma Barrett (EB)	Medical Staffing
	Robert Bramwell (RB)	PGME/Medical Staffing
	Various Trainees	

1) Welcome, Apologies and Introduction by SD

2) Minutes of Previous meeting:

- Confirmation that JDF to run on alternate months, effective January 2018
- Exception report guidance sent to all trainees

3) Report from the Guardian of Safe Working (SD)

- 189 Exception reports in total from Surgery, Medicine, O&G and Psychiatry
- April to August there were 80 ERs in total: 41 ENT, 38 Medicine, 1 O&G
- Since 2nd August, there were 31 ERs in total from medicine specialties (11 Gastro, 9 AMU, 2 Geriatrics, 1Respiratory, 5 Oncology, 2 Elderly rehab
- Before August 4 Rotas (General Surgery F1, T&O, AMU, Senior Health) had been reviewed due to Exception Reports. Improvements had been seen
- Fine levied against General Surgery F1 (£250 with £138 in GSW pot)
- Work Schedule review requested for ENT and Gastro. The ERs that came in were around breaks, trainees not being released for teaching, trainees to come in the day before induction
- GP trainees in Practice will Exception Report to Sunil
- GP trainees in in in other Trusts will Exception Report at their respective Trust.

Action: Sunil to check with DME at SGH regarding access to E-learning if working offsite with no access to a Trust PC

- Access issues with GP e-portfolio and Horus for Foundation doctors.

Action: Judy Roberts to check on GP side of e-portfolio

- Overtime pay gets logged by Medical Staffing each month but this pay will be a month in arrears. The pay will not appear as a separate element on the payslip.

4) Specialty Lead report (Judy Roberts)

- All GPs have moved over to the new contract with no major issues.
- Discussions to take place re getting GPs involved in these meetings.

5) **Medical Staffing Update – (ZL/EB)**

- Contracts should get to all trainees within 8 weeks of starting
- Doctors that started in August have all been added to payroll
- By October, all new trainees will be on the new contract
- Information from HEE has been patchy. This resulted in delays with sending out paperwork to trainees
- Trainees should log on to the self-service system to ensure that their pay is correct

6) **Medical Director's Q&A (with Andy Rhodes)**

- Rota gaps caused by department not being informed in good time about vacancies, sickness and leave also impacts
- Rota gaps need to be escalated to the GoSW via Exception reporting
- The decision to put Clinical Fellows on the new contract will be based on a Pan London approach.
- F1 shadowing – F1s should not be allowed to take annual leave during the shadowing period.
- Rest Facilities – the Ts &Cs state rest facilities should be provided. In the meantime, the alternatives are the onsite hotel and taxis

7) **Trainee Feedback**

- F1s are happy overall
- Other Specialty Feedback – One GP Neurosurgery post pulled so one post exists.

8) **Election of new chair of JDF and other officers**

- Daniel Pan is the new chair elected
- Kathy Duong is the new LTFT Rep
- Hannah Barron-Brown is the new deputy chair

9) LNC BMA update – Ami Stokes

- No LNC meeting update but the next meeting is mid-September

- Trust grade contract was mentioned, so agreement was to follow through on discussion post the August rotation.

10) AOB

- Compulsory MAST modules expected to be completed by 24th August but trainees were given a week's notice.

Action: Sunil to check with the MAST team regarding the deadline and access for those off-site.

- TOR will be reviewed at the next meeting
- An Education representative should be present at the next meeting

Next Meeting – 21st September - 2nd Floor Grosvenor Wing (Room G2.9) at 4pm