

St George's Junior Doctors Forum
Thursday 22nd February 2018 12:45-2pm
Venue: GV2.020, SGH

Present	Sunil Dasan (SD)	Guardian of Safe Working
	Daniel Pan (DP)	JDF Chair
	Ami Stokes (AS)	BMA IRO
	Jonah Powell-Tuck	ICU Registrar
	Judy Roberts (JR)	AD GP Training SW London
	Emma Barrett (EB)	Medical Staffing
	Brian Kilpatrick (BK)	MAST & E-Learning Manager – E & D
	Zoe Laker-Smith (ZLS)	Medical Staffing
	Robert Bramwell (RB)	Medical Staffing
	Nicola McDonald (NM)	Medical Staffing
	Emma Gabbott (EG)	FY1
	Tome Andonov (TA)	ENT Trust Doctor
	Nicola Miller (NM)	ENT ST1/2
	Andrew Hoey (AH)	ENT ST3+
	Asha An (AA)	ENT ST1/2
	Jonathan Round (JR)	DME (SGH)
Lila Pilling (LP)	GM ENT	
Apologies	Claire Low (CL)	Medical Staffing
	Farida Ali (FA)	LNC chair
	Serena Haywood (SH)	Paeds Consultant
	Hannah Barham-Brown (HBB)	Deputy JDF Chair
	Kathy Duong (KD)	LTFT Rep

Log No	Item	Action & Lead	Due Date
1	Welcome & Apologies (HBB /SD)		
	<ul style="list-style-type: none"> DP/SD welcomed those present and read apologies to the group. 		
2 & 3	Minutes of last meeting. Actions & Matters arising		
	<ul style="list-style-type: none"> Minutes agreed as correct record. Most actions were addressed. HBB was not present to give an update regarding the Mess room so this will be brought forward. KD was not present so action regarding LTFT communication will be brought forward SD liaised with Finance and they will set up a cost centre. Levied fines (8K) will come from a central budget but Sunil will discuss this further with Finance EB confirmed that Medical Staffing GP posts have been approved and interviews will take place in the next 3-4 weeks Marika Chandler sent surveys out to Reps who will send to trainees. 	<p>HBB to discuss the Mess room issues/condition with Mess presidents</p> <p>KD to draft communication and liaise with Medical Staffing.</p>	<p>Next Forum</p> <p>Next Forum</p>
4	Report form Guardian of Safe Working (SD)		
	<ul style="list-style-type: none"> Since April 2017 – 650 Exception reports (189 in 2016 /17) Renal Transplant CT – work schedule review in progress due to underestimation on-call hours. General Surgery FY1 – Upper and Lower work schedule review meetings held with Educational Lead – Doctors need to improve their working pattern. Plans in place to implement rota changes in August. <p><u>ENT update:</u></p> <ul style="list-style-type: none"> X5 Doctors with work schedule reviews X25 Exception Reports from x5 doctors in ENT Good team support but issues around ward work and volume of bleeps when on-call. Stage 2 work schedule review in place as trainees unhappy with initial review – may move to stage 3 depending on stage 2 outcome. Trust Doctors do not have access to Exception Reporting as they remain on the old contract/TCS and will therefore diary card instead. Trust Doctors can discuss any work safety concerns with the “Freedom to speak up Guardian” <p><u>Haematology:</u></p> <ul style="list-style-type: none"> Trainees working outside their hours <p><u>Senior Health:</u></p> <ul style="list-style-type: none"> Medical outlier issues but trainees have met with Consultants <p><u>A&E:</u></p> <ul style="list-style-type: none"> Work schedules do not reflect shift patterns <p>Total Fine monies collected to date is £8639.86 with further fines possible for ENT</p>	<p>Sunil to provide TA with Trust doctor rep details</p>	<p>Next Forum</p>

5	ENT Rota Update – Lila Pilling (LP)		
	<p>ENT at SGH is one of the busiest in the country. The number of trainees from HEE has changed with each trainee having different needs. The department has to formulate x8 separate rotas for each trainee as they all have varied training needs. The department is struggling to fill the rota gaps. This puts pressure on current staff resulting in high sickness absence rates.</p> <p><u>Solutions/Plans/Issues:</u></p> <ol style="list-style-type: none"> 1. Increase the number of SNAPs on the rota. Currently x7 on the rota but a business case has been submitted to increase numbers to x9. 2. HCA recruited to work with ward SHO with an aim to take over some of the administrative tasks from the SHOs therefore freeing up time for the doctors. 3. Effective 1st March, SpRs will cancel clinics off-site so they can be available for onsite work 4. Consultants on-call to cancel other commitments to remain on-site – no time frame set for this to happen but will be worked into the job plans for next round. 5. Pre-op – Working with Pre-op clinic at the Willows (increasing slots from 20 to 35) 6. SOS clinics – SHOs & SpRs are attached to a consultant. 7. Get another Trust doctor to fill gaps while working on the bigger picture 8. Ward Pharmacists will eventually be appointed to help with prescribing 9. On-call team to be separated from other commitments to dedicate time to ward work 10. Bleeps slowing down SHOs – SHOs should be bleeped twice and if no response the SpRs should be bleeped 11. IT issues – No computers available for prescriptions. This is common on the Paediatric wards. LP will be addressing this issue with the Paediatric wards 12. LP confirmed that the Trust is seeking to allocate an extra 250 computers across the Trust in the next financial year. 13. Induction – The standard of the local induction needs to improve. Consultants deliver and SpRs lead. Consultant have been allocated extra Pas (4hrs per week) to help with rotas and Exception Reporting 14. HEE visit on 12th April 15. ENT is 6th out of 27 specialties in responding to A&E 16. Weekend cover/numbers is an issue – LP will investigate 17. SOS patients sent to CUH, no capacity at SGH. SOS clinics offer good training opportunities for trainees. 		
6	Report from DME – Jonathan Round (JR)		
	<ul style="list-style-type: none"> • Vascular, Rheumatology and ENT visits pending • GMC survey will be out in March – all trainees encouraged to complete survey • Excellence in Education - 7th March 		
7	Report from GP LEO and Medical Staffing (EB, CL, ZLS, NM, RB)		
	<ul style="list-style-type: none"> • On track with work schedules and contracts for April – a few late ones due to data received late from HEE (ZLS) <p>GPST (EB)</p> <ul style="list-style-type: none"> • Still having data quality issues resulting in work schedules for GPs going out with incomplete information • Currently recruiting to x3 posts in GP team 		

8	SGH Specialty Trainee feedback (All trainees)		
	<ul style="list-style-type: none"> Non-GP trainees having difficulties getting their study leave approved on Intrepid – there has been a backlog due to no staff in the Intrepid team but they have now appointed. Critical Care – generally very happy but some issues with escalation 		
9	MAST update		
	TOTARA not available externally to trainees at the moment but this is being looked at by the MAST team	Brian will have an update	Next Forum
10	BMA/LNC update (AS)		
	<p>LNC – Agreement in place to review Trust Doctor/Clinical Fellow contracts to have similar rights to trainees i.e. access to Exception Reports.</p> <p>Locuming – Junior Doctors must offer time to an NHS Staff bank and not necessarily to one in their Trust.</p>	HBB to bring an update to the next meeting on Locum work	Next Forum
11	Fine monies feedback (SD)		
	<ul style="list-style-type: none"> Forum still trying to decide how to utilise fine monies. 		
12 & 13	AOB		
	<ul style="list-style-type: none"> Harbajan Brar (HR Director) is still yet to provide an update on “rest overnight” for junior doctors Next Meeting: Tuesday 20th March 2018 		