

St George's Junior Doctors Forum
Thursday 23rd January 2018 12:45-2pm
Venue: GV2.020, SGH

Present	Sunil Dasan (SD)	Guardian of Safe Working
	Hannah Barham-Brown (HBB)	Deputy JDF Chair
	Ami Stokes (AS)	BMA IRO
	Kathy Duong (KD)	LTFT Rep
	Judy Roberts (JR)	AD GP Training SW London
	Emma Barrett (EB)	Medical Staffing
	Claire Low (CL)	Medical Staffing
	Zoe Laker-Smith (ZLS)	Medical Staffing
	Robert Bramwell (RB)	Medical Staffing
	Ashley Harvey (AH)	Medical Staffing
	Jacinta Dawson (JD)	ED Registrar
	James Friend (JF)	Director – Delivery, Efficiency, Transformation
	Kavina Manalan (KM)	Respiratory SpR
	Carolyn Johnston (CJ)	Anaesthetics - Consultant
	Marika Chandler (MC)	ST7 - Anaesthetics
Yasmin Rahman (YR)	SLGPTC Co-chair	
Apologies	Daniel Pan (DP)	JDF Chair
	James Tonkin (JT)	Respiratory STR
	Farida Ali (FA)	LNC chair
	Jonathan Round (JR)	DME
	Serena Haywood (SH)	Paeds Consultant
	Mathew Alex (MA)	A&E STR
	Alexa Escudero Siosi (AE)	ST3 AMU
	Shamim Rahman (SR)	Cardiology STR

Log No	Item	Action & Lead	Due Date
1	Welcome & Apologies (HBB /SD)		
	<ul style="list-style-type: none"> HBB/SD welcomed those present and read apologies to the group. 		
2 & 3	Minutes of last meeting. Actions & Matters arising		
	<ul style="list-style-type: none"> Minutes agreed as correct record. No outstanding actions. JR confirmed that LTFT information is available on Synapse. Gaya has forwarded list of reps to Medical Staffing 		
4	Report form Guardian of Safe Working (SD)		
	<ul style="list-style-type: none"> For the period 27/9/17 – 3/1/18 – 263 Exceptions reported. 204 General Surgery; 19 Renal Transplant; 13 Senior Health; 12 Gastroenterology Since 3rd January, a similar trend has continued with General Surgery, Renal Transplant and Senior Health. There has also been a rise in exceptions reported in ENT Guardian Fines up to March 2017 - £227.43 Total fines up to 3rd January 2018 - £10527.48 Work schedule reviews under way for 1 x Renal Transplant Core trainee and 4 x ENT trainees Ongoing work schedule review for 2 x General Surgery F1s Approximately x30 exception reports need completing by supervisors Rota gaps across the Trust increased from 60 to 100 since the last quarter. JDF has £5831.48 in the pot. It has been suggested to use these funds to improve the doctors' Mess No separate cost centre for JDF fines 	<p>HBB to discuss the Mess room issues/condition with Mess presidents</p> <p>SD to liaise with finance</p>	<p>Next Forum</p> <p>Next Forum</p>
5	Report from DME		
	<ul style="list-style-type: none"> Deferred to next meeting 		
6 & 10	Report from Specialty Lead for GP (JR) & GP Trainee Feedback (YR)		
	<p>Some GPs are still unsure of the following:-</p> <ul style="list-style-type: none"> Study budget guidance – has there been any changes? A. No Study claims not being approved in a timely manner - why? – A. There is a backlog due to a staff shortage in the GP team but this is currently being addressed and once resolved, all claims will be reviewed for payment. General guidance with attachments have been emailed to all GPs. This should cover most generic GP queries 	JR, YR and EB to discuss ways to optimise information flows from GPST to trainees	Next Forum
7	Report from GP LEO and Medical Staffing (EB, CL, ZLS, AH, RB)		
	<p>GP LEO</p> <ul style="list-style-type: none"> 851 lines of changes from HEE for GPs. One doctor had 27 changes. Hence quality of information from HEE is impacting on information being sent out to trainees All work schedules barring 3 have gone out GP administrative post approvals have been escalated to the Director of Finance <p>Medical Staffing</p> <ul style="list-style-type: none"> Preparations in place for February's rotation All work schedules done for February and March except Neonates ST1-3s as there has been some recent changes to the rota 	Sunil to write to Harbhajan Brar regarding the GP post approvals	Next Forum
8	Winter Pressures Q&A (JF)		

	<ul style="list-style-type: none"> • Demand on the services in terms of numbers of non-elective patients static compared to previous years • Elective lists – no cancellation of elective patients at SGH • SGH flu vaccination rates are high – 90% target with 87% achieved • Bed occupancy stands between 90-95% • Recognised that outlying patients is not ideal as this extends length of stay. Also impacts on Drs working hours • 7 day working has been implemented with staff including medical and AHP working additional hours for extra pay. SD raised issue that trainees need to remain within working hours limits • New ambulatory care unit opens the beginning of March. Over one million pounds committed to this which includes medical staff costs • Quality Improvement - Junior doctors encouraged to discuss any quality improvement ideas they may have with the Transformation team. There is a huge support base within the Transformation team available to assist trainees with QIPs. • Issue of time for QIPs discussed. CJ confirmed this was biggest barrier to engagement and involvement in QIPs. 		
9 Specialty Trainee Feedback (SD /KM /JD /HBB)			
	<ul style="list-style-type: none"> • Cardiology – Training good. Some clinic supervision and on-calls issues • AMU – Some rostering issues. However improvements with staffing after 5pm noted • FY1 – Positive feedback on AMU, Night practitioners and Doctor’s Mess. Some cannot attend teaching due to workload issues – 36% of F1s felt pressured NOT to Exception report at the beginning. This figure has increased to 52% • Cross specialty and grade issues with travelling to clinics off site and difficulty of this • Respiratory – Issues with outliers. Registrars doing ward jobs on occasions at weekends to support 7 day working 		
11 LTFT Trainee Feedback (KD)			
	<ul style="list-style-type: none"> • Some LTFT trainees still unsure about processes related to the new contract and work schedules etc. • KD asked if communication could be put together specifically for LTFT trainees 	KD to draft communication and liaise with Medical Staffing	Next Forum
12 & 13 LNC/BMA update (AS)			
	<ul style="list-style-type: none"> • Review of the 2016 contract is in progress. A list of the issues are being compiled i.e. rest and fixed leave issues. • Concerns raised about how trainees are looked after that are not based at the LEO. Some trainees feel unsafe to travel home at nights – Trainees are encouraged to get in touch with their Guardian of Safe Working at their host Trust. 		
14 & 15 AOB – Learning from incidents QIP – Dr Marika Chandler			
	<ul style="list-style-type: none"> • Marika is working on a QIP – Survey monkey has been done and sent to all SGH trainees but there is a lack of response from trainees. One suggestion is to physically do hand outs of the survey at teaching sessions. • Meeting overran • <u>Next Meeting: 22nd February 2018 – 12:45 – 14:00 – GVR2.020 (NOTE CHANGE OF ROOM)</u> 	SD to liaise with MC re list of reps RB to look to extending room bookings to 2.15pm to allow for occasional over-run	Next Forum