

## Trust Board Meeting

**Date and Time:** Thursday 5 January 2017, 10:00 – 12:30  
**Venue:** Boardroom H2.7, 2<sup>nd</sup> Floor, Hunter Wing

<b>PATIENT STORY</b>					
<i>A patient receiving care from a number of specialties in the Trust will be attending the meeting to describe his experiences.</i>					
Time	Item	Subject	Action	Lead	Format
<b>OPENING ADMINISTRATION</b>					
10:15	1.1	<b>Welcome and Apologies</b>	-	Chairman	-
	1.2	<b>Declarations of Interest</b>	-	All	Oral
	1.3	<b>Minutes of Meeting held on 01.12.16</b>	Approve	Chairman	Paper
	1.4	<b>Action Log and Matters Arising</b>	Review	All	Paper
	1.5	<b>Chair &amp; CEO's Report</b>	Inform	CEO	Oral
<b>PATIENT SAFETY, QUALITY AND PERFORMANCE</b>					
10:20	2.1	<b>Quality Improvement Plan</b>	Assure	DQG	Paper
	2.2	<b>Performance &amp; Quality Report</b>	Review	COO/CN	Paper
	2.3	<b>Overseas Visitors and Migrant Cost Recovery Pilot</b>	Approve	CRO	Paper
<b>FINANCE &amp; STRATEGY</b>					
11:00	3.1	<b>Month 8 Finance Report</b>	Assure	CFO	Paper
	3.2	<b>Report from Finance &amp; Performance Committee</b>	Inform	Chair of Committee	Oral
	3.3	<b>Communications Plan to support Trust's Long-Term Strategy</b>	Review	CEO	Paper
<b>WORKFORCE</b>					
11:30	4.1	<b>Workforce Performance Report</b>	Inform	DWOD	Paper
	4.2	<b>Leadership Development</b>	Discuss	DWOD/MD	Paper
<b>GOVERNANCE &amp; RISK</b>					
11:50	5.1	<b>Information &amp; Communications Technology Update</b>	Update	CIO	Paper
	5.2	<b>Corporate Risk Report</b>	Review	DQG	Paper
	5.3	<b>Claims &amp; Insurance – Briefing Paper</b>	Inform	DQG	Paper
<b>CLOSING ADMINISTRATION</b>					
12:20	6.1	<b>Questions from the Public</b>	-	Public	Oral
	6.2	<b>Summary of Actions</b>	-	Co Sec	Oral
	6.3	<b>Any New Risks or Issues</b>		All	-
	6.4	<b>Items for Future Meetings</b> i. Local Escalation Plan (February 2017) ii. Review of Trust's Insurance Arrangements (March 2017) iii. Update on Leadership Development (March 2017) iv. Evaluation of Overseas Visitors and Migrant Cost Recovery Pilot (June 2017)		-	-
	6.5	<b>Any Other Business</b>	-	Chair	-
	6.6	<b>Reflection on Meeting</b>	-	All	Oral
12:30		<b>Close</b>			
<p><b>Resolution to move to closed session</b> In accordance with Section 1 (2) Public Bodies (Admissions to Meeting) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest"</p>					

**Date and Time of Next Meeting: Thursday 9 February 2017, 10:00 – 13:00**

## Trust Board Purpose, Membership and Meetings

<b>Trust Board Purpose:</b>	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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<b>Membership and Those in Attendance</b>		
<b>Members (Voting)</b>	<b>Designation</b>	<b>Abbreviation</b>
Sir David Henshaw	Chairman	Chairman
Simon Mackenzie	Chief Executive	CEO
Ann Beasley	Non-Executive Director	
Stephen Collier	Non-Executive Director	Name/NED
Jenny Higham	Non-Executive Director (University Rep)	
Gillian Norton	Non-Executive Director	
Sir Norman Williams	Non-Executive Director	
Sarah Wilton	Non-Executive Director	
Suzanne Banks	Chief Nurse	CN
Margaret Pratt	Chief Financial Officer	CFO
Andrew Rhodes	Medical Director	MD
Thomas Saltiel	Associate Non-Executive Director	Name/NED
<b>Executive Team</b>		
Mark Gammage	Director of Workforce & Organisational Development	DWOD
Mark Gordon	Chief Operating Officer	COO
Richard Hancock	Director of Estates & Facilities	DE&F
Diana Lacey	Programme Director for the Elective Care (Data Quality) Recovery Programme	PD-ECRP
Iain Lynam	Chief Restructuring Officer	CRO
Paul Moore	Director of Quality Governance	DQG
Larry Murphy	Chief Information Officer	CIO
<b>Executive Team</b>		
Alison Benincasa	Divisional Chair, CSD	DC/CSD
Tunde Odutoye	Divisional Chair, SCTN	DC/SCNT
Lisa Pickering	Divisional Chair, MedCard	DC/MedCard
Justin Richards	Divisional Chair, CWDT	DC/CWDT
<b>Secretariat</b>		
Fiona Barr	Corporate Secretary and Head of Corporate Governance	Co Sec

<b>Trust Board Dates 2016-17</b>	
Thursday 09.02.17 10:00 – 15:30	Thursday 09.03.17 10:00 – 15:30