

Trust Board Meeting

Date and Time: Thursday 5 October 2017, 10:00 – 12:45
Venue: Hyde Park Room, 1st Floor, Lanesborough Wing

Time	Item	Subject and Lead	Action	Format
FEEDBACK FROM BOARD WALKABOUT				
10:00		Visits to Various Parts of the Tooting Site Board Members	-	Verbal
OPENING ADMINISTRATION				
10:30	1.1	Welcome and Apologies Chairman, Gillian Norton	-	Verbal
	1.2	Declarations of Interest All	-	Verbal
	1.3	Minutes of Meeting held on 07.09.17 Chairman, Gillian Norton	Approve	Paper
	1.4	Action Log and Matters Arising All	Review	Paper
	1.5	CEO's Update – including an Update on Elective Care Recovery Programme Chief Executive, Jacqueline Totterdell	Inform	Paper
STRATEGY				
10:45	2.1	Trust Response to <i>Providing High Quality Healthcare Services 2020 to 2030</i> Chief Executive, Jacqueline Totterdell	Inform	Paper
QUALITY				
10:50	3.1	Quality Committee Report Chair of Committee, Sir Norman Williams	Assure	Oral
	3.2	Quality Improvement Plan Chief Nurse and Director of Infection Prevention & Control, Avey Bhatia	Assure	Paper
PERFORMANCE				
11:15	4.1	Integrated Quality & Performance Report Executive Team	Review	Paper
	4.2	Emergency Prevention Preparedness & Response – Assurance and Compliance Report Chief Operating Officer, Ellis Pullinger	Assure	Paper
FINANCE				
11:45	5.1	Finance & Performance Committee Report Chair of Committee, Ann Beasley	Assure	Oral
	5.2	Month 5 Finance Report Chief Financial Officer, Andrew Grimshaw	Assure	Paper
WORKFORCE				
12:00	6.1	Workforce & Education Committee Report (including Update from Guardian for Safe Working) Chair of Committee, Stephen Collier	Assure	Oral
GOVERNANCE				
12:10	7.1	Audit Committee Report Chair of Committee, Sarah Wilton	Assure	Paper
	7.2	Corporate Risk Register	Assure	Paper

		Chief Nurse and Director of Infection Prevention & Control, Avey Bhatia & Elizabeth Palmer, Director of Quality Governance		
CLOSING ADMINISTRATION				
12:30	8.1	Questions from the Public	-	Oral
	8.2	Any New Risks or Issues All		-
	8.3	Any Other Business Chair	-	-
	8.4	Reflection on Meeting All	-	Oral
12:45	Close			
<p>Resolution to move to closed session In accordance with Section 1 (2) Public Bodies (Admissions to Meeting) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest".</p>				

Date and Time of Next Meeting: Thursday 9 November 2017

**Trust Board
Purpose, Meetings and Membership**

Trust Board Purpose:	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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Trust Board Dates 2017-18 (Thursdays)		
09.11.17 10:00 – 13:00	07.12.17 10:00 – 13:00	11.01.18 10:00 – 13:00
08.02.18 10:00 – 13:00	08.03.18 10:00 – 13:00	

Membership and Those in Attendance		
Members	Designation	Abbreviation
Gillian Norton	Chairman	Chairman
Jacqueline Totterdell	Chief Executive Officer	CEO
Ann Beasley	Non-Executive Director/Deputy Chairman	NED
Stephen Collier	Non-Executive Director	NED
Jenny Higham	Non-Executive Director (St George's University Representative)	NED
Sir Norman Williams	Non-Executive Director/Senior Independent Director	NED
Sarah Wilton	Non-Executive Director	NED
Tim Wright	Non-Executive Director	NED
Avey Bhatia	Chief Nurse	CN
Andrew Grimshaw	Chief Finance Officer	CFO
Andrew Rhodes	Acting Medical Director	MD
In Attendance	Designation	Abbreviation
Harbhajan Brar	Director of Human Resources & Organisational Development	DHROD
James Friend	Director of Efficiency, Delivery & Transformation	DEDT
Richard Hancock	Interim Director of Estates & Facilities	DE&F
Ellis Pullinger	Chief Operating Officer	COO
Mike Murphy	Quality Improvement Director – NHS Improvement	QID
Secretariat		
Fiona Barr	Corporate Secretary and Head of Corporate Governance	Trust Sec
Richard Coxon	Membership & Engagement Manager	MEM