

## Trust Board Meeting

**Date and Time:** Thursday 6 July 2017, 10:00 – 13:30  
**Venue:** Hyde Park Room, 1<sup>st</sup> Floor, Lanesborough Wing

Time	Item	Subject and Lead	Action	Format
<b>10:00 – FEEDBACK FROM BOARD WALKABOUT</b>				
<b>10:40 – PATIENT STORY</b> Two young girls who were both inpatients for a tonsillectomy at the same time made friends with one another and will talk to the Board about their experiences of being at St George's.				
<b>OPENING ADMINISTRATION</b>				
11:00	1.1	<b>Welcome and Apologies</b> Chairman	-	-
	1.2	<b>Declarations of Interest</b> All	-	Oral
	1.3	<b>Minutes of Meeting held on 08.06.17</b> Chairman	Approve	Paper
	1.4	<b>Action Log and Matters Arising</b> All	Review	Paper
	1.5	<b>Update from CEO</b> Chief Executive	Inform	Paper
<b>ST GEORGE'S HOSPITAL CHARITY</b>				
11:15	2.1	<b>Presentation from Trustees</b> Martyn Willis, Chief Executive Dr Hazel Norman (Trustee) Dr Carol Varlaam (Vice Chair) Anthony Marshall (Treasurer) Zeynep Meric Smith (Trustee)	Inform	Pres'n
<b>PATIENT SAFETY, QUALITY AND PERFORMANCE</b>				
11:40	3.1	<b>Quality Improvement Plan</b> Chief Nurse	Assure	Paper
	3.2	<b>Integrated Board Performance Report</b> Director of Efficiency, Delivery & Transformation/Chief Nurse	Review	Paper
	3.3	<b>Elective Care Remedial Action Plan</b> Elective Care Recovery Programme Director	Update	Paper
	3.4	<b>National Inpatient Survey 2016 Results</b> Chief Nurse	Discuss	Paper
<b>FINANCE</b>				
12:20	4.1	<b>Month 2 Finance Report</b> Chief Financial Officer	Assure	Paper
	4.2	<b>Report from Finance &amp; Performance Committee</b> Chair of Committee	Inform	Oral
<b>WORKFORCE AND COMMUNICATION</b>				
12:50	5.1	<b>Freedom to Speak Up Guardian Report</b> Director Human Resources & Organisational Development	Inform	Paper
	5.2	<b>Staff Engagement Plan</b> Director Human Resources & Organisational Development	Update	Paper
	5.3	<b>Communications Strategy</b> Associate Director of Communications	Review	Paper
	5.4	<b>Guardian of Safe Working Quarterly Report</b> Medical Director	Assure	Paper
<b>CLOSING ADMINISTRATION</b>				
13:20	6.1	<b>Questions from the Public</b>	-	Oral
	6.2	<b>Summary of Actions</b> Trust Secretary	-	Oral

	<b>6.3</b>	<b>Any New Risks or Issues</b> All		-
	<b>6.4</b>	<b>Items for Future Meetings</b> i. Children's Safeguarding Annual Report (August 2017) ii. Evaluation of Overseas Visitors and Migrant Cost Recovery Pilot (August 2017) iii. Information Governance Toolkit Update (TBC)		-
	<b>6.5</b>	<b>Any Other Business</b> Chair	-	-
	<b>6.6</b>	<b>Reflection on Meeting</b> All	-	Oral
<b>13:30</b>		<b>Close</b>		
<p><b>Resolution to move to closed session</b>                  In accordance with Section 1 (2) Public Bodies (Admissions to Meeting) Act 1960, the Board is invited to approve the following resolution: "That representatives of the press and other members of the public, be excluded from the remainder of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest"</p>				

**Date and Time of Next Meeting: Thursday 07 September 2017, 10:00 – 13:00**

**Trust Board  
 Purpose and Meetings**

<b>Trust Board Purpose:</b>	The general duty of the Board of Directors and of each Director individually, is to act with a view to promoting the success of the Trust so as to maximise the benefits for the members of the Trust as a whole and for the public.
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<b>Trust Board Dates 2017-18 (Thursdays)</b>		
		07.09.17 10:00 – 13:00
05.10.17 10:00 – 13:00	09.11.17 10:00 – 13:00	07.12.17 10:00 – 13:00
11.01.18 10:00 – 13:00	08.02.18 10:00 – 13:00	08.03.18 10:00 – 13:00