

## MEETING OF THE TRUST BOARD

The next meeting of the Board of St George's Healthcare NHS Trust will take place on  
**28 August 2014, 10.30am – 1.30pm**  
in H2.5 Board Room, 2<sup>nd</sup> Floor, Hunter Wing

In accordance with the **Public Bodies (Admission to Meetings) 1960 Act**, the Board resolves to consider other matters in private prior to this meeting, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Christopher Smallwood, Chair

|   | Presented by                                       |              |
|---|--|--------------|
| <b>1. Chair's opening remarks</b>   |  | <b>10.30</b> |
| <b>2. Apologies for absence and introductions</b>   |  |              |
| <b>3. Declarations of interest</b><br><i>For Members to declare if they have any interests as individuals or members of other organisations that might relate to Trust business or items on the agenda.</i> | <b>M Rappolt</b>                                   |              |
| <b>3.1 Declarations of directors' interests – update</b><br><i>To review the annual declarations of directors' interests in line with Monitor assessment requirements</i>                                   | <b>P Jenkinson<br/>TBR 28.08.14/06</b>             | <b>10.35</b> |
| <b>4. Minutes of the previous Meeting</b><br><i>To receive and approve the minutes of the meetings held 31 July 2014</i>  | <b>TBR (M) 31.07.14 (Public)</b>                   | <b>10.40</b> |
| <b>5. Schedule of Matters Arising</b><br><i>To review the outstanding items from previous minutes</i>   | <b>TBR (MA) 28.08.14 (Public)</b>                  |              |
| <b>6. Chief Executive's Report</b><br><i>To receive a report from the Chief Executive, updating on key developments</i>   | <b>P Jenkinson<br/>TBR 28.08.14/07</b>             | <b>10.45</b> |
| <b>7. Quality and Patient Safety</b>  |  |              |
| <b>7.1 Patient DVD – Cathy's Story</b>  | <b>J Hall</b>                                      | <b>10.55</b> |
| <b>7.2 Quality Report</b><br><i>To receive assurance regarding actions being taken to improve the quality of care for patients</i>  | <b>J Hall / R Given-Wilson<br/>TBR 28.08.14/08</b> | <b>11.10</b> |
| <i>To receive a verbal report from the Quality &amp; Risk Committee meeting held on 27 August 2014</i>  | <b>S Wilton</b>                                    | <b>11.20</b> |
| <b>7.3 Annual Complaints Report</b><br><i>To provide the Board with information about complaints made to the Trust and any implications for further actions</i>   | <b>J Hall<br/>TBR 28.08.14/09</b>                  | <b>11.25</b> |
| <b>8. Strategy</b>  |  |              |
| <b>8.1 Health Visiting Service Update</b>   | <b>J Hall (A Ludlam)<br/>TBR 28.08.14/10</b>       | <b>11.35</b> |
| <b>9. Governance and Performance</b>  |  |              |
| <b>9.1 Trust Performance Report</b><br><i>To review the Trust's operational performance report for Month 4 (July 2014)</i>  | <b>S Bolam<br/>TBR 28.08.14/11</b>                 | <b>11.45</b> |

|   |   |              |
|---|---|--------------|
| <b>9.2 Finance Report</b>   | <b>S Bolam</b><br><b>TBR 28.08.14/12</b>        | <b>12.00</b> |
| <i>To review the Trust's financial performance for Month 4 (July 2014)</i>  |   |              |
| <i>To receive a verbal report from the Finance &amp; Performance Committee meeting held on 27 August 2014</i>   | <b>M Rappolt</b>                                | <b>12.15</b> |
| <b>9.3 Workforce Performance Report</b>   | <b>W Brewer</b><br><b>TBR 28.08.14/13</b>       | <b>12.20</b> |
| <i>To review month 4 workforce report (July 2014)</i>   |   |              |
| <b>9.4 Clinician Revalidation – Annual Report and Statement of Compliance</b>   | <b>R Given-Wilson</b><br><b>TBR 28.08.14/14</b> | <b>12.30</b> |
| <i>To receive the annual report and the required assurance regarding Trust compliance</i>   |   |              |
| <b>9.5 National Institute for Health Research (NIHR) Capability Statement</b>   | <b>R Given-Wilson</b><br><b>TBR 28.08.14/15</b> | <b>12.40</b> |
| <b>9.6 Risk and Compliance Report</b>   | <b>P Jenkinson</b><br><b>TBR 28.08.14/16</b>    | <b>12.50</b> |
| <i>To review the Trust's most significant risks and external assurances received</i>  |   |              |
| <b>9.7 Fire Safety Action Plan – update</b>   | <b>E Munro</b><br><b>TBR 28.08.14/17</b>        | <b>1.00</b>  |
| <b>9.8 Board self-certification statements</b>  | <b>P Jenkinson</b><br><b>TBR 28.08.14/18</b>    | <b>1.10</b>  |
| <i>To approve the Board's self-certification against Monitor Board governance statements</i>  |   |              |
| <b>10. General Items for Information</b>  |   |              |
| <b>10.1 Care and Environment progress report</b>  | <b>E Munro</b><br><b>TBR 28.08.14/19</b>        | <b>1.15</b>  |
| <i>To receive a report from the Joint Director of Estates and Facilities and receive assurance on progress with improving care, environment and facilities</i>                        |   |              |
| <b>10.2 Use of the Trust Seal</b>   |   |              |
| <i>To note use of the Trust's seal during the period (August 2014)</i>  |   |              |
| <b>11. Questions from the Public</b>  |   | <b>1.20</b>  |
| <i>Members of the public present are invited to ask questions relating to business on the agenda. Priority will be given to written questions received in advance of the meeting.</i> |   |              |
| <b>12. Meeting evaluation</b>   |   |              |
| <b>13. Date of the next meeting</b> - <i>The next meeting of the Trust Board will be held on 25 September 2014 at 3.30pm in H2.5 Boardroom, 2<sup>nd</sup> Floor, Hunter Wing.</i>    |   |              |