

Annual Report Template Appendix C

Quality assurance audit of appraisal inputs and outputs

Total number of appraisals completed		435
	Number of appraisal portfolios sampled (to demonstrate adequate sample size)	Number of the sampled appraisal portfolios deemed to be acceptable against standards
Appraisal inputs	151	151
Scope of work: Has a full scope of practice been described?	151	151
Continuing Professional Development (CPD): Is CPD compliant with GMC requirements?	151	151
Quality improvement activity: Is quality improvement activity compliant with GMC requirements?	151	151
Patient feedback exercise: Has a patient feedback exercise been completed?	Yes where applicable to specialty	
Colleague feedback exercise: Has a colleague feedback exercise been completed?	151	151
Review of complaints: Have all complaints been included?	151	151
Review of significant events/clinical incidents/SUIs: Have all significant events/clinical incidents/SUIs been included?	151	151
Is there sufficient supporting information from all the doctor's roles and places of work?	151	151
Is the portfolio sufficiently complete for the stage of the revalidation cycle (year 1 to year 4)? Explanatory note: For example <ul style="list-style-type: none"> Has a patient and colleague feedback exercise been completed by year 3? Is the portfolio complete after the appraisal which precedes the revalidation recommendation (year 5)? Have all types of supporting information been included? 	151	151
Appraisal Outputs		
Appraisal Summary	151	151
Appraiser Statements	151	151
PDP	151	151