

## MEETING OF THE TRUST BOARD

The next meeting of the Board of St George's Healthcare NHS Trust will take place on  
**29 May 2014, 2.00pm – 5.00pm**  
in H2.8 Board Room, 2<sup>nd</sup> Floor, Hunter Wing

In accordance with the **Public Bodies (Admission to Meetings) 1960 Act**, the Board resolves to consider other matters in private prior to this meeting, as publicity would be prejudicial to the public interest by reason of the confidential nature of the business.

Christopher Smallwood, Chair

	Presented by
<b>1. Chair's opening remarks</b>	
<b>2. Apologies for absence and introductions: MR</b>	
<b>3. Declarations of interest</b> <i>For Members to declare if they have any interests as individuals or members of other organisations that might relate to Trust business or items on the agenda.</i>	<b>C Smallwood</b>
<b>3.1 Board Code of Conduct and declarations of directors' interests – annual review</b> <i>To review the Board Code of Conduct and annual declarations of directors' interests</i>	<b>P Jenkinson</b> <b>TBR 29.05.14/06</b>
<b>4. Minutes of the previous Meeting</b> <i>To receive and approve the minutes of the meeting held 27 March 2014</i>	<b>TBR (M) 27.03.14</b>
<b>5. Schedule of Matters Arising</b> <i>To review the outstanding items from previous minutes</i>	<b>TBR (MA) 29.05.14</b>
<b>6. Chief Executive's Report</b> <i>To receive a report from the Chief Executive</i>	<b>M Scott</b> <b>TBR 29.05.14/07</b>
<b>7. Quality and Patient Safety</b>	
<b>7.1 Quality Report</b> <i>To receive assurance on quality, safety and patient experience</i>  <i>To receive a verbal report from the Quality &amp; Risk, Committee meeting held on 28 May 2014.</i>	<b>A Robertson</b> <b>TBR 29.05.14/08</b>  <b>S Wilton</b> <b>Verbal</b>
<b>7.2 Staffing establishment review</b> <i>To note the findings of the recent staffing establishment review</i>	<b>A Robertson</b> <b>TBR 29.05.14/09</b>
<b>7.3 Safeguarding annual report</b> <i>To receive the annual report</i>	<b>A Robertson</b> <b>TBR 29.05.14/10</b>
<b>7.4 Quality Governance Memorandum</b> <i>To approve the Quality Governance Memorandum</i>	<b>P Jenkinson</b> <b>TBR 29.05.14/11</b>

<b>8. Strategy</b>	
<b>8.1 Annual Plan and Objectives 2014/15</b>	<b>T Kemp</b> <b>TBR 29.05.14/12</b>
<b>9. Governance and performance</b>	
<b>9.1 Trust Performance report</b> <i>To review the Trust performance report for Month 1</i>	<b>S Bolam</b> <b>TBR 29.05.14/13</b>
<i>To receive a verbal report from the Finance and Performance Committee meeting held on 28 May 2014</i>	<b>C Smallwood</b>
<b>9.2 Finance Report</b> <i>To review the Trust finance report for Month 1 &amp; to review the Trust's CRP position for Month 1</i>	<b>S Bolam</b> <b>TBR 29.05.14/14</b>
<i>To receive a verbal report from the Finance &amp; Performance Committee meeting held on 28 May 2014.</i>	<b>C Smallwood</b>
<b>9.3 Workforce Performance Report</b> <i>To review month 1 workforce report</i>	<b>W Brewer</b> <b>TBR 29.05.14/15</b>
<i>To receive a verbal update from the Workforce and Education Committee held on 22 May 2014.</i>	<b>S Pantelides</b>
<b>9.4 Compliance Report including Board Assurance Framework</b> <i>To review the Trust's most significant risks and external assurances received including CQC inspection report and action plan</i>	<b>P Jenkinson</b> <b>TBR 29.05.14/16</b>
<b>9.5 BGAF Memorandum</b> <i>To approve the BGAF Memorandum to be submitted to Monitor</i>	<b>P Jenkinson</b> <b>TBR 29.05.14/17</b>
<b>10. General Items for information</b>	
<b>10.1 Audit Committee - Annual Report and draft Work Plan</b> <i>To note the committee's annual report and approve the committee's draft work plan</i>	<b>S Wilton</b> <b>TBR 29.05.14/18</b> <b>TBR 29.05.14/19</b>
<b>10.2 Care and Environment progress report</b> <i>To receive a report from the Interim Joint Director of Estates and Facilities and receive assurance on progress with improving care, environment and facilities</i>	<b>D Hastings</b> <b>TBR 29.05.14/20</b>
<b>10.3 Use of the Trust Seal</b>	
<b>11. Questions from the Public</b> <i>Members of the public present are invited to ask questions relating to business on the agenda. Priority will be given to written questions received in advance of the meeting.</i>	
<b>12. Meeting evaluation</b>	
<b>13. Date of the next meeting -</b> <i>The next meeting of the Trust Board will be held 31 July 2014 at 11.00am at Queen Mary's Hospital (further details to be provided in due course)</i>	