

## **Trust Induction**

All new starters will be required to attend Trust induction on their first day at work which is designed to facilitate your integration into the organisation, as swiftly and as seamlessly as possible. Trust induction is usually held every Monday (apart from Bank Holidays) at the Education Centre.

The first part of the day will include important information presented by trust experts, for example a welcome from the Board, a session on staff support, and sessions on security and car parking.

During the afternoon, you will also be able to do e-assessments and e-Learning on some identified MAST Subjects that are relevant to your role.

You will be given an opportunity to organise uniforms, complete any outstanding Recruitment paperwork, obtain your ID badges and visit Occupational Health. As an employee, you may be in contact with immuno-suppressed patients and staff and it is Trust policy that all staff must be screened and immunisation schedules commenced for communicable diseases within one month of starting.

## **Nursing Induction**

All nursing staff will also be required to attend a 4 day specialised nurse induction programme, which are held every month, as soon as possible after starting with the Trust.

The programme will comprise of two theory days and two practical days for manual handling, IT and resus.


### **HCA (Healthcare Assistant) Induction**

HCA's (including Healthcare Support Workers, Maternity Support Workers and Assistant Theatre Practitioners) are not cleared to work clinically until they have completed their HCA Induction.













This is a four day programme which will take place in the days immediately following Trust induction.

**EDUCATION CENTRE**



  
 Blackshaw Road  
 155 264 280 493  
 Perimeter Road  
 G1 493

**Key**

-  Grosvenor Wing
-  Lanesborough Wing
-  St. James Wing
-  Atkinson Morley Wing
-  Knightsbridge Wing
-  Staff Access
-  Other Clinics
-  Accommodation
-  Disabled Parking
-  Bus Stops
-  Gardens
-  Drop-Off Point 20 minutes

Switchboard  
 020 8672 1255  
 Internal  
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