

**REPORT TO THE TRUST BOARD – JANUARY 2014**

<b>Paper Title:</b>	<b>Review of progress against corporate objectives – Quarter 3 2013/14</b>
<b>Sponsoring Director:</b>	Peter Jenkinson, Director of Corporate Affairs
<b>Author:</b>	Peter Jenkinson, Director of Corporate Affairs
<b>Purpose:</b> <i>The purpose of bringing the report to the board</i>	To provide assurance to the Board regarding the achievement of annual corporate objectives. <ul style="list-style-type: none"> <li>• To consider the progress reports against each of the corporate objectives agreed for 2013/14</li> <li>• To identify risks in achieving agreed objectives and agree controls to ensure achievement</li> </ul>
<b>Action required by the board:</b> <i>What is required of the board – e.g. to note, to approve...?</i>	For information
<b>Document previously considered by:</b> <i>Name of the committee which has previously considered this paper / proposals</i>	Executive Management Team
<b>Executive summary</b> <i>Key points in the report and recommendation to the board</i> <p><b>Key messages</b></p> <p>The Board agreed the corporate objectives for 2013/14 in April 2013. In accordance with best practice it was agreed that the board should then monitor progress against these objectives on a quarterly basis.</p> <p>The purpose of this review should be to confirm that these objectives remain relevant and important to the trust and to identify any potential risk in achieving the objectives so that those risks can then be controlled.</p> <p>This report covers the first three quarters of 2013/14 (April to December).</p> <p>The detailed report is attached as appendix 1. Key points, risks and highlights for the Board to consider include:</p> <ul style="list-style-type: none"> <li>• Objective 3: a risk of non-achievement of the objective to “integrate feedback with other relevant performance report” is highlighted. This will be addressed through the development of the quality intelligence function. The specification for this was agreed by the QRC in November and will be implemented by the Information Team as part of objective 40.</li> <li>• Objective 8: A risk of non-achievement of the objective to “deliver against activity and capacity plan” is highlighted. This is a risk already identified as the most significant risk facing the trust currently, and is on the board assurance framework.</li> <li>• Objectives 22: risks of non-achievement of or delays in capital projects are reported. These are reviewed and prioritised by the Capital Programme Board, EMT and Finance and Performance Committee, as part of the capital programme.</li> <li>• Objective 27: the risk of non-achievement of the trust’s target for completion of MAST</li> </ul>	

training has previously been identified, and specifically the risk of non-achievement of the target for safeguarding training has been escalated to the Board Assurance Framework.

- Objective 48: a risk of non-achievement of the objective to “achieve a less than 3.5% agency spend” is highlighted. Performance against this target is regularly reviewed by the Finance and Performance Committee and Trust Board.

### Conclusion

Based on the reports received to date, a number of risks to the achievement of corporate objectives have been identified. However these are risks that have previously been identified through other governance arrangements and controls are in place to manage the risks. No new risks have been identified.

### Recommendations:

Board is asked to:

- review the progress report and receive assurance that objectives are being delivered;
- note the controls and assurances in place to manage risks identified and to assess whether current controls and levels of assurance are sufficient;
- consider any additional risks of non-achievement not identified through this review.

### Key risks identified:

*Are there any risks identified in the paper (impact on achieving corporate objectives) – e.g. quality, financial performance, compliance with legislation or regulatory requirements?*

As detailed above.

### Related Corporate Objective:

*Reference to corporate objective that this paper refers to.*

All

### Related CQC Standard:

*Reference to CQC standard that this paper refers to.*

All

### Equality Impact Assessment (EIA): Has an EIA been carried out? (No)

**If yes, please provide a summary of the key findings**

**If no, please explain you reasons for not undertaking and EIA.**

Paper presented for information only – no impact on service provision